

SP 13.1 *Small Purchases*

Substantive changes made for the 3-21-06 revision:

1. Modifies the third bullet of POLICY to identify the \$100,000 threshold and to refer to “SB concerns” and its definition in SP 19.1 instead of listing all of them.
2. Changes “orally” to “verbally” throughout the SP to be consistent with SP 15.4.
3. Deletes orders containing classified information or materials from the exceptions to telephone orders because LBNL is not a classified facility.
4. Corrects previous references to LBNL SIs to the current SPs.
5. Adds “self certification for socioeconomic categories” in the “Representations and Certifications” section
6. Eliminates laboratory-specific instructions for LANL because this SP is for LBNL only.